

SCHOOL DAY

8.45am

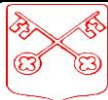
Gates open, all children may go straight into the classroom.

8.50am Morning starter work in classes

Lunch time 12 – 1:00 pm (EYFS/KS1)

Lunch time 12:10 -1:10 pm (KS2)

School day ends 3:30 pm



ABSENCES

Telephone the school office (680360), or email

office@stpetersfarndon.smat.org.uk by 8:45 am if your child is unable to attend school due to illness in order for the school to authorise their absence. Please book dental checks/non urgent medical appointments out of school hours so that learning time in school is not lost.

Children are not permitted to leave school early unless exceptional circumstances have been agreed in advance with the Headteacher.

Absence for illness will be authorised following a telephone call from parents for up to 3 school days. After 3 days, parents will be required to confirm that their child has been reviewed at their medical centre by either a nurse or GP.

If attendance drops below 96%, absence for illness will not be automatically authorised by the school. Parents will be contacted if this is the case.

Leave of absence from school for family holiday will not be authorised unless exceptional circumstances meet the criteria in the Attendance Policy (see Attendance Policy available on website). Parents may be liable for a Fixed Penalty Fine if leave for family holiday is not authorised by the school.

SCHOOL MEALS

School meals are provided free for all FS/KS1 children, apart from those who attend on a part time basis only. For children in KS2, school meals may be ordered daily at a cost of £2.45 per meal. Payment is through the online system 'Squid', see the office staff if you need to register to pay online. If you claim income support, your child may be entitled to free school meals. Please enquire at the school office.

INSET DAYS 2023-24

Monday 4th September 2023

Tuesday 5th September 2023

Friday 22nd December 2023

Friday 9th February 2024

Friday 24th May 2024

ST PETER'S CROSS KEYS C of E ACADEMY USEFUL INFORMATION 2023-2024

Packed Lunch

If your child is bringing a packed lunch to school, no sweets, chocolate/chocolate bars or cans of drink are allowed. **NO nuts due to children with allergies.**

SCHOOL MILK

School Milk is available for order through the 'Cool Milk' scheme. Your child will need to be registered online – see www.coolmilk.com, further help is available from the office staff if needed.

BREAK TIMES – Healthy Eating

Foundation/KS1 children all receive a free piece of fruit daily during the morning.

KS2 children Toast is available at morning break at the cost of 25p. Charges are added to your child's Squid account, please ensure you top up regularly! If you would like your child to have a morning snack we ask that you provide them with **a piece of fruit only.**

WATER IN SCHOOL

We encourage you to send your child with a labelled spill-proof, sports type bottle for water each day. They will be allowed to keep this in the classroom throughout the day and refill it as required. Please note no other drinks are allowed – only water.

SCHOOL UNIFORM

We expect that children will wear uniform which can be purchased from the school office.

Remember to label **EVERYTHING WITH YOUR CHILD'S NAME.** Please ensure that your child wears **sensible black school shoes.** Trainers are not allowed as regular footwear in school. If your child wears boots to walk to school in the winter, make sure they have their school shoes to change in to once in school.

Jewellery is not allowed in school. However, where ears are pierced, small plain studs only may be worn and must be removed for PE, games, swimming etc. If your child cannot remove their earrings, please do not send them with them in on PE days or provide them with tape to cover their ears. School is unable to take out earrings / provide tape. Nail varnish/make-up is not to be worn in school. Please save temporary tattoos for the holidays.

Hair - Long hair must be tied back as this helps to stop the spread of head lice and is also important for safety in school. Boys' hair: please keep fashion/more adventurous hair styles for weekends and holidays.



PE KIT (full-time pupils only)

Children are required to wear a navy t-shirt and black shorts. For outdoor P.E a black sweatshirt top and tracksuit bottoms with no logo are required. Children will also require a change of footwear – plimsolls for indoors and trainers for outdoor PE.

PE kit is to be worn all day on PE days. Your child's teacher will inform you of PE days and any additional days where PE kit is required.

Please label items with your child's name.

SUNNY WEATHER

Your child will need a sun hat and sun screen applied before school in hot, sunny weather.

MEDICINES IN SCHOOL

If your child requires medication at school you will need to fill in a consent form which is available from the school office and can also be printed from the website. Medication can only be administered if it is prescribed by a Doctor and has a dispensing label on the bottle/packet. **If your child has an inhaler or epipen, make sure that a spare one is kept in school at all times and that the medication is within the use by date.**

RAISING A CONCERN OR COMPLAINT

If you have a concern about any aspect of school life or your child's education, please raise this as soon as possible with your child's class teacher or the school office. We always want to work with you to resolve any concerns as quickly as we can.

If you continue to be concerned, a copy of the School Complaints Policy is on the school website, and available on request from the school office. Serious complaints can be referred straight to the Head Teacher or Chair of Governors – details are in the Complaints Policy.

CONTACT INFORMATION

School office: 01636 680360

Office e-mail: office@stpetersfarndon.smat.org.uk

After School and Breakfast Club Contact: School office.

SCHOOL STAGES:

Early Years Foundation Stage (EYFS) age 4 - 5 years

Key Stage 1 (KS1) Years 1 and 2, age 5 -7 years

Key Stage 2 (KS2) Years 3, 4, 5 and 6, age 7–11 years

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