



St Peters Cross Keys C of E Academy

Transportation Policy

St. Peter's Cross Keys Primary C of E Academy

Our Vision

'Rooted in love we flourish and grow'

'Jesus said that the kingdom of God is like a little mustard seed. This seed is very tiny at first but this is just the beginning of something. When this little seed is planted it grows into a huge tree, a tree so big that birds come and sit on its branches!'

Matthew 13: 31-33

Jesus teaches us that all good things must start with small beginnings.

At St. Peter's we believe that learning continues throughout life and that we should develop the skills that enable life-long learning to take place. We believe that all children should be inspired and enthused by the challenges we present to them, and feel secure and supported so that they can try new and difficult experiences. We believe that through our teaching, we equip children with the skills, knowledge and understanding necessary to be able to make informed choices about the important things in their lives. Central to this is the commitment that inclusion for all children is at the heart of our vision with the belief that removing barriers to participation and learning allows everyone to benefit fully from the educational opportunities we provide.

Our Mission

As a school, we have a strong focus on supporting children to develop an understanding of themselves, and crucially, an understanding of how they operate and develop as learners. All staff have a key role to play in nurturing self-esteem to support children in developing:

- A clear sense of belonging.
- Ambition for their future.
- The attributes of Critical Thinkers, Problems Solvers, Team Players and Resilient Learners.
- The knowledge and understanding to be a champion for change in our local community and to be a positive influence in the community and for themselves.
- Their personal, moral and spiritual development within a Christian framework

Our Core Values

Community

Peace

Hope

Wisdom

Dignity

Joy

St Peters Cross Keys Primary Academy

Written in conjunction with Risk Assessment for Transporting Pupils by Private Vehicles and Child Protection Policy and BUSK Guidelines

Transportation of Children by Parents and Staff in Private Vehicles

We recognise that there are occasions when parents/ carers will need to transport their children and potentially other parents/carers children to and from visits or for out of school activities.

This raises issues around competence of drivers, legal requirements for road vehicles, safety whilst travelling, safeguarding of children and emergency situation's which may occur during the journey.

With these aspects in mind:

1. When parents/ carers transport their own children or agree with other parents and carers to take their children too, **this constitutes a private arrangement between the families of the children involved**. The health and safety of the children being transported is the responsibility of the parents and carers involved and not the academy.

This is the case when parents / carers arrange to take children to and from sporting events such as football, netball matches etc. Such arrangements are organised directly between the parents and are not the responsibility of the academy. Parents/carers who have children in school sporting teams will sign a form to this effect at the beginning of the sporting season, acknowledging that transport assistance from other parents / carers is on this basis.

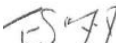
It may also be the case for adhoc events such as the athletics competition or tag rugby tournament. Whilst parents may not have signed a form beforehand confirming that this is a private arrangement between parents, it will be considered to be such an arrangement.

2. Parents / carers will advise in writing all such travel arrangements before the due date of any event where they are required to take / pick up their children.
3. If a child requires emergency transportation during school hours, e.g. to Urgent Care, then the academy will facilitate this on the following basis:
 - a. The transportation will be arranged by a member of SLT.
 - b. Under no circumstances will a staff member provide transportation in their own vehicle a taxi will always be sourced.
 - c. Two members of staff will travel with the child
 - d. At least one member of staff will take a mobile phone
 - e. Children will not travel in the front of the car
 - f. If under 135cms the child will be provided with a booster seat
 - g. If it is felt that the child being transported could not be driven safely in this way, for whatever reason, then the school will wait for a parent / carer to arrive. If the injury was extremely serious, an ambulance would be called.
4. If a child's parent/ carer does not turn up to collect a child after a sporting or other event, contact should be made with the parent by the members of staff at an event using the contact details taken in

the event pack. Should the child's parent/carer be uncontactable, all contacts for that child should then be called. This may require calling the school for additional details. If contact still can't be made, a call should be placed to the academy's safeguarding lead as to what action should then be taken.

Policy reviewed: July 2026

Next renewal: July 2028

Signed: Chair of Governors: 

Date: 7/2026

Headteacher: 

Date: 7/2026